

Section 13 – Joint Consultative and Safety Committee

Contents

1 Membership	1
2 Quorum and Frequency of Meetings	1
3 Responsibility	1
4 Delegation	2
5 Rules of Procedure.....	2

1 Membership

- a) The Joint Consultative and Safety Committee will be comprised of 7 members appointed annually at the Annual meeting of Council. Substitute members are permitted in accordance with paragraph 4.7.28 of the rules of procedure for Council.

- b) The Committee will comply with the political balance rules in Section 15 of the Local Government and Housing Act 1989.

2 Quorum and Frequency of Meetings

- a) The quorum of the Committee shall be three members.

- b) Meetings will take place four times per year although the Chair has the discretion to vary this due to levels of business.

3 Responsibility

The Joint Consultative and Safety Committee is responsible for:

Providing a forum for discussion and consultation between the Council and Trade Union representatives on matters affecting the Council's employees. Such matters to include but not limited to:

- 1) Employee terms and conditions
- 2) Employee health and well-being and
- 3) Health and Safety of employees.

4 Delegation

Delegations from the Joint Consultative and Safety Committee to Officers can be found in Section 19 of this constitution.

5 Rules of Procedure

- a) Paragraphs 4.7.2, 4.7.7, 4.7.13(d), 4.7.17, 4.7.18, 4.7.19, 4.7.20, 4.7.21, 4.7.22, 4.7.28 and 4.7.29 of the rules and procedure for Council shall apply to meetings of the Joint Consultative and Safety Committee as they apply to Council meetings.
- b) References to "the Mayor and Deputy Mayor" shall apply to the Chair and Vice-Chair respectively of the Committee and references to the "Council Chamber" shall apply to the room in which the meeting is held.